

Boundary County Fair Board Members
Ken Goggia, Chairman
Stacie Watts, Vice-Chairman
Glenda Poston
Bert Wood
Dave Wenk



Boundary County Fair Board
P.O. Box 3098
Bonners Ferry, ID 83805
Telephone: (208) 267-7041
Fax: (208) 267-8759
Email: bcfair@boundarycountyid.org

2024 MINUTES of Fair Board Meeting
Monday, December 9 @ 5:30 PM
Boundary County Fair Board Room

Call to Order of the Monthly Board Meeting–

In Attendance: Glenda Poston, Dave Wenk, Bert Wood, Ken Goggia, Jaycee Atkins, Jodi Stoddard, Tim Maier

Absent: Stacie Watts

Guests: Dave Sims, Ned Newton, Kris Wickwire, Jacob Francom, Ben Robertson, and Liz Wood

Liz Wood: 4-H kids have to be signed up by Jan 10 as well as leaders. Backgrounds checks will be done. Kids will attend a Quality Assurance course.

Ben Robertson: Road & Bridge would like to stage 800 yards of rock to use on Lions Den Rd in the spring. They are talking to the Mill. They may need to stage it on the gravel parking lot on our grounds.

November 14, 2024 Minutes approval – Motion to approve the November 14, 2024 minutes was made by Bert, seconded by Glenda. Motion carried.

Maintenance/Administrator/Fair Reports

Tim: Maintenance Report – he has been deep cleaning, getting more organized, moved the risers into the swine barn leaving more room for tables and chairs, floor scrubbing, light fixtures cleaned, deicer is out, organized tool room, built a shelf in tool room, snowplowing and shoveling, banners up and down for craft show. He is looking forward to the winter to get some deeper cleaning and repairs done. He will take down the screen doors in the VEC to keep them from popping the crash handles open. He can reset the screen doors during fair so they don't pop the crash doors. The VEC men's room needs to be updated, including a better sink, and/or mop sink. He would like a board member to do a walk through and brainstorm ideas for this issue. Dave suggested looking for new steel barrels – probably 20 – for garbage collection. Dave will help look for barrels at a good price. Jaycee mentioned that the airflow windows need to be closed on all the barns.

Jodi: Admin Report – The Yule Love a Traditional Craft Fair went well. Next year we will look for someone to run the MH kitchen and a Santa. We hired Shelly McPhearson to come in and clean after. Jodi requested that we reduce winter hours to 11-3 Monday-Wednesday, and revisit it in March pertaining to having one night with late hours. Jodi is tentatively retiring mid-June 2025. She offered to help in the office during the fair, and also offered to do the books 2-3 days per month after her 'retirement'.

Jaycee: Fair Report – RMAF conference was great. She met other local county fair managers. Alexcia invited her down to their fairgrounds for a tour to see how they set up events, etc. They are having a local fair board member and manager meeting with lunch coming up in the future. RMAF is offering 'Everyday Ag' program with educational information that can be put by each barn and the Ag portions of the fair. They will reimburse for expenses. They have their information created in Canva and it can be edited with our own logos added, etc. Sponsorship packets will be going out in January. She would like to see if some businesses would sponsor a barn with a fixed annual donation for five years. A banner for that business would go up on that barn. The money donated for that barn would go for improvements on that barn. The board likes the idea. She will start with \$2,500. She booked two bands for the 2025 fair – Wednesday "The Hankers" at \$3,000, and Saturday "Aaron Crawford" at \$4,500. She had a local contractor come in to give an estimate on the Outdoor Arena that she could use for the grant she is applying for. He offered to paint the old horse barn as a donation. He noticed that some siding on the Indoor Arena is falling off. He discovered the roof has some lifting from the windstorm. Jodi will do Tort claim form with ICRMP fill it out and send it over to Glenda stating that we just noticed the damage. The roll-top door on the pig barn is worn out and needs to be replaced. Dave suggested we reach out to 4-H Leadership to ask if they will help cover the costs. She is still working on the Beer & Wine license. They need a 'deed' to show the County owns the property.

She suggested a summer concert series by finding some free local bands. We could generate revenue from a beer and wine garden, and possibly concessions. She will be going to the Chamber meetings to see what we might be able to mesh in with their summer schedule.

The Wagon of Whimsey was presented as an event. He is \$1,000 /day. The board suggested booking him for Thursday, Friday, and Saturday.

Dave mentioned that most concert contracts say we need a covered stage. He will work with Tim and put some ideas together. BC Republicans are sponsoring the mechanical bull at \$1,000 for 2025 fair.

The SPOT Bus is willing to shuttle people during fair. Jaycee will get ahold of them to make tentative plans for 2025. Just Donuts needs to be put in the food court or on the grass. The board said they can no longer be under the pavilion.

Facilities, Expense & Payroll Financial report– Motion to approve the bills of \$6,671.34 and the payroll of \$4,658.34 was made by Glenda, seconded by Dave. Motion carried.

Facilities, Expense/Budget worksheet–

- Bills Paid \$ 6671.34
- Payroll \$ 4,685.86 (Expenses total \$ 11,357.20)
- Capital Expenditures \$ 0
- Rental Security Refunds Facilities \$ 1,472.00

Income Report \$ 3,219.46

Checking/Savings Account Balances as of November 30, 2024

- Checking \$ 8,842.88
- Savings \$ 30,067.31

Executive Session – none needed

Old Business –

- Parks&Rec Bathrooms - nothing to report – remove from old business
- PA System Update - Mark Carpenter. Mark will come in January. He will set up a test system and share it during the next meeting along with the costs. (add to the January agenda)

New Business –

- Jacob Francom with North Idaho Classical Academy addressed the board about mill property. They are hoping to open in 2025. 600 students want to enroll. They've been investigating the Idaho Forest Mill property. They would want to partner with the county, fairgrounds, parks & rec, and the developer who wants to add housing and shops. NICA will be presenting a number to IFG in the near future. Dave voiced that he has some concerns about the one-way traffic. They will run a 5-day week and start the week prior to Labor Day, and they run a week longer than the Bonners Ferry school schedule. They have met with the commissioner's and the City.
- Reinstated Board Members for new 4-year term – Dave Wenk, Stacie Watts, and Glenda Poston. Jodi will send a letter to the commissioners.
- Nomination of Board Chair and Vice Chair for 2025-2027. Dave nominated Ken to be the chair 2025-2027. Glenda seconded the motion. Dave nominated Stacie for vice-chair. Bert seconded the motion. Motion carried.
- Eagles FOE 3522 paid \$500 for their booth space, and donated an additional \$900 towards improvements on the fairgrounds.
- 2025 Fair Theme "Generations of Champions". 2026 fair theme is "There is Magic in the Fair"
- Discussion about 72-hour over-night parking/camping. Jodi suggested that we might set up a registration system on our existing website where campers would register and print out a form to put in their vehicle's window. This should help deter much if not most of those who ignore the 72 hour free stay. Jodi will attend the Commissioner's meeting Dec 10, and will throw some ideas out to the Commissioners.
- Hire Fair Entertainment (see above)
- Develop an Outdoor Arena Condition Policy which describes how it needs to be after events. (Stacie) Put on January agenda.
- Get the soil cleaned/sifted in the Outdoor Arena (ACTION) Put on January agenda.

Adjourn: the meeting adjourned at 7:48 pm

The next Board Meeting will be on Monday, January 13, 2025 at 5:30 pm.

Ken Goggia (Ken Goggia - Chairman) 1/13/25 (date)

Jodi Stoddard (Jodi Stoddard – Board Secretary) 1/13/25 (date)