

Boundary County Fair Board Members
Ken Goggia, Chairman
Stacie Watts, Vice-Chairman
Glenda Poston
Bert Wood
Dave Wenk



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**2024 MINUTES of Fair Board Meeting
Thursday, November 14 @ 5:30 PM
Boundary County Fair Board Room**

Call to Order of the Monthly Board Meeting–

In Attendance: Stacie Watts, Ken Goggia, Glenda Poston, Dave Wenk, Bert Wood, Jodi Stoddard, Tim Maier

Absent: Jaycee Atkins

Guests: **Liz Wood**, report: sign-ups for 2025 are underway. 2-yr. background checks have begun. Beef sign-up has already happened – they are expecting 40 steers (past record was 28). They will see how that goes or may have to reinstate a limit as they did in the past when we had llamas, etc.

Ben Robertson

Mark Carpenter and Ginny Carpenter (see their presentation below on updating the PA System)

5:30 pm - PUBLIC HEARING proposed increase of the 2025 fair and facility rental fees:

The Fair Board Meeting was called to order at 5:30 PM by Ken Goggia, Chairman.

1.0 Public hearing meeting was then called to order by Chairman Ken Goggia. The purpose of the meeting was to implement a new fee for the fairgrounds. See the attached Exhibits 1, 2, & 3. Chairman Goggia began by reading the procedure for the meeting. He asked the board members if anyone had a conflict of interest that would prevent them from participating in the meeting. No conflict was reported. He then called for public testimony for anyone in favor of the increase. There were five members of the public in attendance. They were Mark & Ginny Carpenter, Liz Wood, Ben Robertson, and Ann Lewis.

Ben Robertson, Boundary County resident, commented that he was opposed to and voiced a concern about the outdoor light charges for night usage at \$100. Since we don't supply bathrooms, we might consider not charging for the lights. Dave mentioned that we don't charge a percentage of a gate fee, and that is why we were charging for the lighting instead, and by only charging those using the OA at night, the day users were not penalized. Dave also commented that we had done extensive research on surrounding counties of similar size, and that this seemed to be a way to increase revenue in an equitable manner.

Chairman Goggia then asked for anyone uncommitted to the proposal. There was no response.

He then asked for anyone in opposition to the proposal. There was no opposition voiced.

Chairman Goggia then asked if there was any written response received at the fair office. Jodi Stoddard, fairgrounds administrator stated there was none. Jodi also verified that the meeting had been published in the Bonners Ferry Herald on Oct. 31 and Nov. 7, 2024. The new fees would go into effect on January 1, 2025

Chairman Goggia then asked if there were any questions regarding the proposed increase. There were none.

Dave Wenk made a motion to accept the proposed 2025 fees for the facility rentals as presented. Stacie Watts seconded the motion. Motion carried.

Dave Wenk made a motion to accept the proposed 2025 fees for the Fair Vendor Rentals as presented. Bert Wood seconded the motion. Motion carried. The Chairman then closed the public meeting at 5:47 PM.

Fair Board meeting was reconvened at 5:47 PM.

October 10, 2024 Minutes approval – Dave motioned that the minutes be accepted. Bert seconded the motion. Motion carried.

Maintenance/Administrator/Fair Reports

Tim: Maintenance Report –he has been working to set up a routine. Has an ongoing to-do list as well as working with Jodi. Items completed: hand soap dispenser repaired in VEC. VEC kitchen lights switched to LEDs. Removed Sponsorship banners. Replaced the wall heater with a Home Depot unit in the tool room. Identified the breaker switches in the kitchen. He installed a new flood light in food court. Put away the VEC window AC units into the VEC kitchen. Cleaned up tool room. Restocked storage cleaning closets. Replaced a hand towel dispenser. He spent 5 hours stripping and cleaning the boardroom floor. Deep cleaning of entry areas, hallways, bathrooms. Repaired entry door into the VEC hallway so the door will close nicely. Put new door stops on ExHall entry. New rug on ExHall entry way 6x10 ft. Replaced all the batteries in thermostats and the coded doors. Purchased a janitorial cart. Will fill it so that the renters will have everything in one place when cleaning buildings after use. New coded lock on the tool room door.

Jodi: Admin Report – New round tables will be ordered after Tim moves the risers out of the Wells building and into the swine barn which is where they are typically stored for the year. This will allow carts of tables and chairs to be wheeled into the Wells building when they are not needed for events, and allow extra room for the additional tables. Jodi will sign up for the Chamber of Commerce as Jaycee has plans to use their services and free advertising opportunities. Jodi went to a commissioner’s meeting and asked them to raise the Memorial Hall rent to \$125 to be more in line with the proposed 2025 facility rental fees. The fair board will keep \$25 of the new fee, and the veterans will receive \$100. Glenda’s fair board post expires in January, and Stacie’s in February 2025. Ken and Stacie’s chair and co-chair positions are also expiring. Jodi will add these to the December Agenda.

Jaycee: Fair Report – She is at the RMFA Convention. She sent Jodi an email and asked her to address the following. She would like a fair theme decided on a.s.a.p. The board is okay with the community making theme suggestions, and they requested that rather than presenting the choices in an email, going forward they would like it included in the board packet which gets sent out several days prior to board meeting, and placed on the agenda as an action item. They asked that this be placed on the December agenda. Jodi expressed Jaycee’s suggestion that we choose for a year or two in advance going forward.

The board authorized a budget for the January 4, 2025 Boots & Bling event. Dave motioned for a budget of \$750. Bert seconded the motion. The motion carried. They mentioned that if the sales of tickets get to the point where more funds are warranted, that Jaycee come back to the board to request more.

The board said that Jaycee could have \$7,000 approval to book two bands while at the RMAF Convention. They ask that she come back to the fair board with other entertainment suggestions for approval.

The board asked that the option of adding “Big Ass Fans” (company name) to the Indoor Arena be placed on the December agenda, and that Jaycee supply the board with the sizes and prices so they can make a decision.

We are still waiting to hear back about the beer & wine application she’s been working on.

Facilities, Expense & Payroll Financial report– Glenda motioned that we pay bills and wages of \$ 7,823.85.

Stacie seconded the motion. Motion carried.

Facilities, Expense/Budget worksheet–

- Bills Paid \$ 4,342.59
- Payroll \$ 3,481.26 (Expenses total \$ 7,823.85)
- Capital Expenditures \$ 0
- Rental Security Refunds Facilities \$ 550.00

Income Report \$ 8.862.53

Checking/Savings Account Balances as of October 31, 2024

- Checking \$ 16,652.38
- Savings \$ 30,067.31

Executive Session – none needed

Old Business –


- Parks&Rec Bathrooms - nothing discussed
- PA System Update - Mark Carpenter. Jaycee had initially mentioned that additional equipment was needed for the livestock auction. He suggests that the fair purchase the equipment and he will give us a list of recommendations. He offered his installation services at \$20 per hour. Jaycee had asked him to come and address the board about more equipment placed throughout the fairgrounds for the ability to make announcements from the office. He suggested the possibility of doing it in 3 phases. Mark said that phase 2 would be to add controls to the office where specific buildings or areas can be targeted. Phase 3 would likely be the Outdoor Arena. One local real estate agent voiced a desire to sponsor part of that. Glenda stated that perhaps the general areas would be the best area to start with. Systems can be done wired or wireless, depending on distance. He prefers wireless where possible. He suggests speakers that are 2000 watts. They have to be removed after the fair annually. They need to be covered to be protected. He would like to come in and use his speakers to test what would be needed using his equipment, then give us a list of supplies we would need to purchase. He will get us pricing for phase 2 & 3 and a list of the equipment he recommends as well as pricing for leasing his equipment.

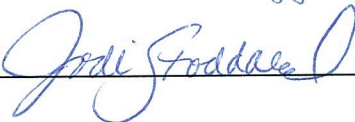
New Business –

- FFA Alumni Banquet – Ben Robertson – FFA Alumni dinner in March 2025. They are looking for Exhall, Memorial Hall and all of the chairs and tables out of the VEC, risers and stage to use at no charge. Email Ben Robertson a copy of the new 2025 Rental Agreement. Glenda motioned that we forgo the fees for the FFA Alumni Banquet. Stacie seconded the motion. Motion carried.
- Hire Fair Entertainment -see comments and action in Jaycee’s report above.
- Develop an Outdoor Arena Condition Policy which describes how it needs to be after events. Stacie is still working on it. Table for December.
- Get the soil cleaned/sifted in the Outdoor Arena. Dave spoke to Jordan at WinkInc. He will bring us a quote. Table for December (ACTION)
- Calendar Board Meetings for the next year. The only conflict with a second Monday holiday is October – Columbus Day. That meeting was moved to Monday, October 6, 2025.
- Finalize updates to the 2025 Fair Vendor Rental fees and policies. (see public hearing action above)
- Finalize updates to the Facility Rental Agreement and 2025 fees. (see public hearing action above)

Adjourn: meeting adjourned at 7:18 pm

The next Board Meeting will be on Monday, December 9, 2024 at 5:30 pm.

 _____ (Ken Goggia - Chairman) 12/9/24 (date)

 _____ (Jodi Stoddard – Board Secretary) 12/9/24 (date)

